

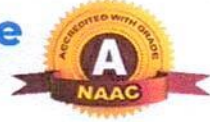


**Sri Venkateshwaraa Dental College**

(Recognized by Dental Council of India ; Affiliated to Pondicherry University)

(A Unit of Ramachandra Educational Trust)

Ariyur, Puducherry - 605 102



Ref No: SVDC/ICC/2024 - 2025/245

Date: 28.02.2025

## INTERNAL COMPLAINTS COMMITTEE

### CIRCULAR

This is to inform you that all the members are hereby directed to attend a meeting that is going to be held on 04.03.2025

Venue: Meeting Hall, Ground floor

Timing: 10.30 AM-11.30 AM

Copy to

Chairman (for information)

General Manager

Vice Principals

All Department HODs

  
**PRINCIPAL**  
**PRINCIPAL**

Sri Venkateshwaraa Dental College,  
Ariyur, Puducherry - 605 102.




Date: 04.03.2025

**INTERNAL COMPLAINTS COMMITTEE****MINUTES OF THE MEETING**

The Internal Complaints Committee meeting was held on 04.03.2025. The following members were present.

S.No	Name of the faculty	Dept./Designation	Member Designation
1.	Dr.S.Senthilnathan	Principal,SVDC	Chairperson
2.	Dr.Vidhya.R	Chief operating officer,SVGI.	Member
3.	Dr.Devameena.S	Reader,Department of Prosthodontics	Member Secretary
4.	Dr.E.Ahila	Reader,Department of Periodontics	Member
5.	Dr.R.Piradhiba	Reader,Department of Orthodontics	Member
6.	Dr.Keerthana Rao	Senior Lecturer,Department of Oral Surgery	Member
7.	Dr.Helen Queen	State Co-Ordinator,Samgra Siksha,Education Department,Puducherry	Member
8.	Mrs.S.Magasvari	AO,SVDC	Member
9.	Mrs.Suganthi.P	Library Assistant,SVDC	Member
10	Dr.Kaviya.G	I year PG Student, Department of Periodontics	Member(Female Student)
11	Dr.Rubini.M	I year PG Student, Department of Pedodontics	
12	Ms.Sathyanarayani.M	II Year UG Student,SVDC	

  
**PRINCIPAL**  
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#### **AGENDA:**

- To discuss on conducting meeting with undergraduate students, faculties and non - teaching staffs to sensitize them about the process to make a complaint if they have any problem.
- To familiarize the committee members to the students, faculties and non - teaching staffs
- To discuss about organizing International Women's Day Celebration for the year 2025.

#### **MINUTES OF THE MEETING**

- New Committee members were familiarised with the committee.
- Discussed about the previous meeting held by the committee members with the undergraduate students, faculties and non- teaching staffs.
- International Women's Day Celebration planning was done. Events to be conducted was discussed.



**PRINCIPAL**

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