



Sri Venkateshwaraa Dental College

(Recognized by Dental Council of India ; Affiliated to Pondicherry University)

(A Unit of Ramachandra Educational Trust)

Ariyur, Puducherry - 605 102



Ref.No.SVDC/IQAC/CIR/2023

Date:20.07.2023

CIRCULAR

This is to inform that Internal Quality Assurance Cell (IQAC) meeting is scheduled on 24th July 2023 between 2.30PM – 4.00PM in SVDC Meeting Room. All members of IQAC are requested to attend the meeting without fail.

Agenda:

1. Short review and action taken of the previous MOM
2. NAAC accreditation status.
3. Sensitization and submission of AQAR.
4. Discussion on sensitizing criteria wise awareness program and academic and administrative audit.
5. Discussion of analysis of feedback
6. Discussion of ISO recertification process.
7. Discussion on NIRF status.
8. Reconstitution of IQAC cell.
9. Any other matter permission with chair person.

Shahera
20/7/23
IQAC Coordinator
CO-ORDINATOR
IQAC

To
The member of IQAC - List overleaf

Copy To
Chairman mail
COO
Vice Principals
All HOD's
AO

Shahera
20/7/23
PRINCIPAL
PRINCIPAL
SRI VENKATESHWARAA DENTAL COLLEGE
ARIYUR, PUDUCHERRY - 605 102.



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Internal Quality Assurance Cell (IQAC)

Date: 24.07.2023

List of Attendees

S.No	Name	IQAC Cell Members
1	Dr.Senthilnathan.S	Principal
2	Dr.Vidhya.R	Chief Operating Officer, SVGI.
3	Dr.Sudhakar.R	Vice Principal – Academics
4	Dr.Yuvaraj	Vice Principal – Clinical
5	Dr.Balatandayoudham	Professor of Oral Maxillofacial Surgery
6	Dr.Jeelani	Professor of Oral Medicine & Radiology
7	Dr.Venugopal	Senior Lecturer of Oral Maxillofacial Surgery
8	Dr.Abdul Khader	Reader of Oral Medicine & Radiology
9	Dr.Srilekha	Reader of Conservative Endodontics
10	Dr.Hema	Senior Lecturer of Periodontology & Implantology
11	Mr.Soundhararajan	General Manager
12	Mr.Magasvari.S	Administrative Officer
13	M. Shanthi	Principal – Govt. High School, Pangur
14	Ms.Sangeetha	III BDS
15	Dr.Bhavatharini	Tutor of Public Health Dentistry Batch 2014
16	Mrs. Chitra Shah	Director - Sathya Special School, Puducherry
17	Dr.Shabana Fathima.S	Reader of Oral Pathology & Microbiology
18	Mr. Prabeesh	ISO – Coordinator

Shabee
IQAC Coordinator
24/7/23



Principal
PRINCIPAL
24/7/23

PRINCIPAL
SRI VENKATESHWARAA DENTAL COLLEGE
ARIYUR, PUDUCHERRY - 605 102.






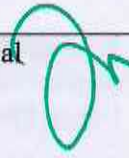

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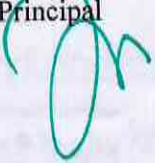
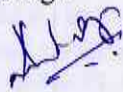


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S.NO	AGENDA	ACTION PLAN	STAFF INCHARGE	STATUS
1	Academic Enrichment	<ul style="list-style-type: none">Add on courses and Value Added courses such as Yoga, English, Personality development skills, Library visit to be incorporated and followed as per academic calendar	Dr.Sudhakar 	<ul style="list-style-type: none">Add on and value added courses planned and executed as per academic calendar.Departments were informed to include student library visit during regular class hours and its being implemented.
2	Faculty development	<ul style="list-style-type: none">Orientation program and training programs on various teaching and learning methods such as micro teaching and other methods to be sensitized by DEU.	COO 	<ul style="list-style-type: none">New DEU has been Constituted. Henceforth to conduct regular program under DEU – training of trainers/teachers.
3	Infrastructure and Development	<ul style="list-style-type: none">Newly purchased instrument invoice, books invoice and journal invoice to be submitted to the IQAC.List to be prepared for procurement of Books/ID cards/Record Notebooks etc. by AO for forthcoming academic yearPurchase manager to submit list of books etc. in stock	Principal 	<ul style="list-style-type: none">Collection of Invoice in process.Invoice being submitted.
4	Research	<ul style="list-style-type: none">Research policy is been revised and checked.To increase the publication faculty wise, department wise and students wise.	Principal  Dr.Bindhu 	<ul style="list-style-type: none">New Research Policy has been approved and implemented.Informed all the departments, teaching faculties and students through staff in charge about the benefits of research policy.

5	EXTENSION PROGRAMMES	<ul style="list-style-type: none"> • HR from Sathya Special School, Puducherry appreciated the 2 camps organized by SVDC and requested more such camps for the differently abled children of their school and their parents. • Once in 4 months dental camp to be provided • 70 non ambulatory special children need to be provided dental treatment at their home. • Parents under camp card can be registered and treatment can be fast tracked. • Counseling for the special children and their mothers can be arranged. 	Principal  Dr. Kuldeep Singh 	
6	Students cultural and welfare	<ul style="list-style-type: none"> • DEU has to check the incorporation of CO in internal question papers. • E-content to be developed for the year 2023. • Commemorative days celebrated for the year 2023 to be submitted to IQAC. • Awareness programs to be conducted on Drug abuse, Cybercrime, gender harassment, professional ethics. • To organize programs on NEET preparation, study overseas and Dental Practice management. • To list out Steps taken for students progression. • Have conducted minimal invasive technique and to conduct Rubberdamology to the students. 	Dr. Gayathri  Principal 	

		<ul style="list-style-type: none"> To conduct basic implantology workshop to the students. To submit intern quota department wise. Scrub uniform to be incorporated. 		<ul style="list-style-type: none"> Students have been trained with in-house faculties. Intern quota department wise submitted. Discussed with Principal and has been incorporated.
7	Quality enrichment	<ul style="list-style-type: none"> The present term of IQAC committee ends on August 2023. IQAC to be reconstituted in September. Request Pondicherry University to publish final year results within a month after examination so that it can help with graduate outcome in NIRF ranking. To collect data from A++ accredited institution and keep them as benchmark. Strategic plan for the year 2023 was discussed, budget allocation updates to be included, quality initiatives programs to be incorporated. NABH team to train the students, on biomedical waste management, sterilization and hand washing techniques. All criteria heads, committee heads, and metric heads to update all activities to IQAC for the year 2023 till date. College News letter to be released every six month. FDP for Non teaching is under process. 	<p>Dr.Shabana <i>Shabana</i> Principal <i>[Signature]</i></p> <p>Dr.Sudhakar <i>Sudhakar</i></p>	<ul style="list-style-type: none"> Reconstituted in the month of August 2023. The same represented to the Controller of Examination of Pondicherry University through Principal via phone call and mail. Given to all criteria Heads/Incharges. It is in progressive stage according to the yearly strategic plan. Dates discussed with NABH team for training the students. Informed and submission done to IQAC. Dr.Sangamithra has been informed and the newsletter has been published. FDP program on HMS is completed. Other programs are

		<ul style="list-style-type: none"> One combined meeting with SVGI IQAC Coordinators in last week of August. 	Dr. Shabana Fathima 
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IQAC COORDINATOR

CO-ORDINATOR
IQAC

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