



Sri Venkateshwaraa Dental College

(Recognized by Dental Council of India ; Affiliated to Pondicherry University)

(A Unit of Ramachandra Educational Trust)

Ariyur, Puducherry - 605 102



Ref.No.SVDC/IQAC/2024/04

Date:6.12.2024

CIRCULAR

The 4th Internal Quality Assurance Cell (IQAC) meeting for the academic year for 2024 will be held on 10th December 2024 between 2.30PM – 4.00PM in SVDC Meeting Room. All members of IQAC are requested to attend the meeting without fail.

Agenda:

1. Short review and action taken of the previous MOM
2. Discussion on NIRF status.
3. Submission of AQAR for 2023-24
4. Discussion of ISO and clinical internal Audit.
5. Any other matter permission with chair person.

Shahera
06/12/24
IQAC Coordinator
CO-ORDINATOR
IQAC

To
The member of IQAC - List overleaf

Copy To
Chairman mail
COO
Vice Principals
All HOD's
AO

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Internal Quality Assurance Cell (IQAC) as on 01.09.2023

Chairperson	Dr.Senthilnathan.S	Professor & Principal
Management Representative	Dr.B.Vidhya	Coo, SVGI
Teachers	Dr.Sudhakar.R	Vice Principal – Academics
	Dr. Yuvaraj	Vice Principal – Clinical
	Dr. Varsha Murthy.J	Vice Principal – PG Studies & Research
	Dr. Rajab Ali	Reader – Dept. of Orthodontics.
	Dr.Kuldeep Singh	Reader & HOD Incharge – Dept. of Public Health Dentistry
	Dr.Ahila	Reader – Dept. of Periodontics
Senior Administrative officers	Mr.Soundhararajan	General Manager, SVGI
	Mrs.Magasvari.S	Administrative Officer, SVDC
IQAC Coordinator	Dr.Shabana Fathima.S	Professor – Dept. of Oral Pathology & Microbiology
HR Member	Mrs.Keerthana	Coordinator for Non-teaching, FDP, SVDC
Local Society	Mrs.Chithra	Vice Principal/Accreditation Coordinator – Aditya Vidyashram Residential School, Poraiyur campus, Puducherry.
Stake Holders	Mrs.Archana	Head – HR & Admin Satya special school, Puducherry
Alumni	Dr.Sudhagar	Tutor – SVDC
External Member	Mr.Prabeesh	ISO - Coordinator
Student Member	Ms.Molisha	Batch (2020-2021)

Shabana

**IQAC Coordinator
CO-ORDINATOR
IQAC**

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**SRI VENKATESHWARAA DENTAL COLLEGE
ARIYUR, PUDUCHERRY - 605 102.**



Attendance sheet

Date: 10.12.2024

S.no	Name	Designation	Signature
1	Dr.Senthilnathan.S	Professor & Principal	
2	Dr.B.Vidhya	Coo, SVGI	
3	Dr.Sudhakar.R	Vice Principal – Academics	
4	Dr.Yuvaraj	Vice Principal – Clinical	
5	Dr.Varsha Murthy.J	Vice Principal – PG Studies & Research	
6	Dr. Rajab Ali	Reader – Dept. of Orthodontics.	
7	Dr.Kuldeep Singh	Reader & HOD Incharge – Dept. of Public Health Dentistry	
8	Dr.Ahila	Reader – Dept. of Periodontics	
9	Mr.Soundhararajan	General Manager, SVGI	
10	Mrs.Magasvari.S	Administrative Officer, SVDC	
11	Dr.Shabana Fathima.S	Professor – Dept. of Oral Pathology & Microbiology	
12	Mrs.Keerthana	Coordinator for Non-teaching, FDP, SVDC	
13	Mrs.Chithra	Vice Principal/Accreditation Coordinator – Aditya Vidyashram Residential School, Poraiyur campus, Puducherry.	
14	Mrs.Archana	Head – HR & Admin Satya special school, Puducherry	
15	Dr.Sudhagar	Tutor – SVDC	
16	Mr.Prabeesh	ISO - Coordinator	Absent
17	Ms.Molisha	Batch (2020-2021)	

IQAC Coordinator

CO-ORDINATOR
IQAC

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IQAC – Minutes of the Meeting

S. No	Points discussed	Action taken
1.	TLR pertaining to NIRF Ranking <ul style="list-style-type: none">• Dr. Lakshman to take incharge of TLR• To check TLR based on percentage needed for NIRF submission 2025.	<ul style="list-style-type: none">• Principal discussed with HR regarding changes in the Teaching recruitment policy• Henceforth recruitment of the teaching faculty will be based on their Publication, Research work and based on years of experience.
2.	Publications	<ul style="list-style-type: none">• 32 articles have been published• 21 articles, manuscript is ready• 18 articles are under process of submission
3.	Total number of publications needed for achieving high ranking in NIRF.	<ul style="list-style-type: none">• Discussed with research committees to increase number of publications per faculty per academic year as two publications.• Faculty to fix their publication towards Q1, Q2 journals.
4.	PGs Publication & Research work. All PGs have been asked to publish their research and short study before the course completion. To collaborate research and publication with SVGI.	<ul style="list-style-type: none">• Circular sent from PG research and publication stating that each Post Graduate should complete three publications before course completion.• Review IRB have identified with other institution of Interdisciplinary studies will be conducted next week.
5.	Conference <ul style="list-style-type: none">• VP Academics – Dr. Sudhakar to coordinate for conducting conferences.	<ul style="list-style-type: none">• Two conferences conducted from department of pedodontics and preventive dentistry & Research committee respectively and a collaborative conference (department of conservative dentistry & department of prosthodontics) planned for the upcoming month of March 2025.
6.	Placement & Alumni To personally invite all the alumni for placement drive. To train UGs, PGs and Alumni for employment, monetary benefits and higher level placement in hospitals, dental clinics and institutions based on client requirements.	<ul style="list-style-type: none">• Dr. Rajab Ali has initiated in personally inviting all alumni for placement drive from opal dentistry, star health insurance, JJ dental and medical scribing and to pursue studies in abroad e.g. Germany, Australia & new Zealand.• Dr. Jack and Dr. Sonia Alumni from US have visited our institution to give an orientation towards higher studies and work in US.

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	To personally invite Alumni's for forthcoming AGM meeting.	<ul style="list-style-type: none"> Resource persons have been contacted to conduct a program on clinical hand skills in hospitals and private clinics. The Alumni AGM meeting was held and Alumni's joined both online and offline
7.	Website Contacted Mr. Vignesh, incharge, digital marketing to update and rectify the website.	Website is been updated
8.	Academic enrichment – Value Added Courses & Add on Courses	Value-added courses & Add-on course programs have been comparatively increased compared to last academic year
9.	Extension Programs	Extension activities and camps have been conducted in and around rural villages & schools of Pondicherry.
10.	Quality enrichment	<ul style="list-style-type: none"> ISO internal audit and clinical audit as been conducted. Green audit is awaited in the month of January AQAR 2023-2024 document verifications are done and ready for submission .

Shahere
10/12/24
IQAC COORDINATOR

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IQAC

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