



**sri venkateshwaraa**  
**Dental College**  
**KNOWLEDGE IS POWER**  
Ariyur, Puducherry-605102.



**Ref No: SVDC/IQAC/2022/01**

**Date : 20.05.2022**

A meeting of all the members of Internal Quality Assurance Cell (IQAC) is scheduled to be held on 21.5. 2022(Saturday) at 10.00 am in SVDC meeting hall.

**Agenda:**

NAAC criteria wise updates with in charges

Curriculum enrichment , Affiliation

Orientation programmes with UG and PG

Post graduate research works

Attending and conducting conference

State conference of prosthodontic departments

Value added courses, Workshpos

Out reach programmes, Field visits of interns and PGS,MOU'S

Thanking you

Yours faithfully

Principal

**TO**

**IQAC co-ordinators**

**Members**

**Copy to: Chairman, General manager,COO,All Department HOD'S,AO,student representative**

**PRINCIPAL**  
**SRI VENKATESHWARAA DENTAL COLLEGE**  
**ARIYUR, PUDUCHERRY - 605 102.**





**IQAC Minutes of the meeting**

**Date 21.05.2022**

**Agenda: To discuss regarding the respective criteria work, IIQA, SSR submission and website updation**

**Member attended:**

<b>Chairperson</b>	Mr.B.Ramachandiran Mrs.Radha Ramachandiran	Chairman(SVGI) Founder Chairman(SVGI)
<b>principal</b>	Dr.senthilnathan	Principial,SVDC
<b>Teachers Criteria heads and members of NAAC</b>	Dr. Shabana Fathima Dr. Sudhakar Dr. Yuvaraj Dr. Jeelani Dr. Kuldeep Singh Dr. Abdul Khader Dr. Hema	Reader department of oral pathology Professor and head of Oral Pathology Professor and head of Oral surgery Reader oral medicine and radiology Reader of community dentistry Reader in oral medicine and radiology Cenior leturer dept of periodontics
<b>Management</b>	Dr. B.Vidhya	COO(Management Representative) SVGI
<b>Senior Administrative Officer</b>	Mrs. Magasvari. S	
<b>Local society</b>	Mrs. Shanthi	
<b>Student</b>	Peter	CRRI
<b>Alumni</b>	Dr. Bavatharini	
<b>Stake holders</b>	Mrs. Chitra Shah	
<b>Coordinators</b>	Dr.yuvaraj Dr. shabana fathima	Naac Coordinator Iqac Cordinator



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21/5/22

**PRINCIPAL**  
**SRI VENKATESHWARAA DENTAL COLLEGE**  
**ARIYUR, PUDUCHERRY - 605 102.**

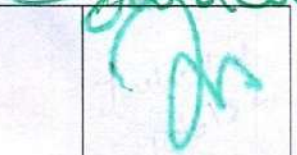



s.no	AGENDA	ACTION PLAN	STAFF INCHARGE	STATUS
1	ACADEMIC ENRICHMENT	<ul style="list-style-type: none"> <li>Field visits to be increased and regarding which to be discussed with Engineering College Principal Dr.Pradeep.</li> <li>To increase Value added courses for 1<sup>st</sup> year, 2<sup>nd</sup> year BDS and discuss regarding with Er.Balaji, CSI HOD SVET.</li> <li>Following courses such as Bio-Medical Equipments, Hardware and Software to be used in Dentistry, Pharmacological Inter disciplinary courses, Physiotherapy for trismus, for paramedical to contact Dr.Anandavairave l.</li> </ul> <p>To collect feedback after the courses</p>	Dr.sudagar  Principal	<p>Initiated.</p> <p><i>[Signature]</i></p> <p>Initiated</p> <p><i>[Signature]</i></p>
2	Faculty developement	<ul style="list-style-type: none"> <li>Teaching and Non teaching faculty to attend more number of FDP program and Administrative training program, within the college and outside.</li> </ul>	COO	<p>Initiated</p> <p><i>[Signature]</i></p>
3	Infrastructure	<ul style="list-style-type: none"> <li>Discussed on IT - lan diagram request from IT department.</li> <li>Discussed on</li> </ul>	principal	<p>Initiated</p> <p><i>[Signature]</i></p>



		<ul style="list-style-type: none"> <li>• Implantation of Placards in herbal garden with the uses of plants.</li> <li>• To take photos and post in website.</li> <li>• Regarding sharing of sports and gym facilities with SVMC.</li> <li>• Ground floor in reception area TV for patient education needed.</li> <li>• Lift rail and bathroom rail to speak with Srinivasan Project manager</li> </ul>		
4	Research	<ul style="list-style-type: none"> <li>• Discussed on DSIR and ICMR adhoc Research grants. AYUSH grant application in process for PG studies.</li> <li>• To create the web links for all the program events.</li> <li>• Collaborative research to be initiated suggestion was made by COO madam that Ramachandra college is interested to do faculty exchange and students exchange collaborative.</li> <li>• Research policy documents to be vetted by Dean Research.</li> </ul>	Principal Vice principal(pg studies)	Initiated VJK
5	Value added courses	To increase number of value added courses first years and interns	Dr.Sudhagar	Completed medhulis
6	EXTENSION PROGRAMMES	<ul style="list-style-type: none"> <li>• E-Governance, annual budget allocation from head office.</li> </ul>	Principal	




		<ul style="list-style-type: none"> <li>To install patient management software same as in medical college.</li> </ul>		
7	Students cultural and welfare	<ul style="list-style-type: none"> <li>To get details of common sports and cultural meet within SVGI.</li> <li>Collection of score card and admit card from alumni.</li> <li>Principal personally to call all the alumni to get the details.</li> <li>Fees concession and fee waivers given to the students, list be formed.</li> </ul>	Dr.Rajab Ali	

**The following points were discussed**

1. Introduction of the members to Chairman.
2. Discussion on previous IQAC meeting minutes.
3. Criterion wise preparedness of NAAC documents.
4. Discussion on institutional information for Quality Assessment (IIQA), self study report(SSR) for submission.
5. Discussion on work done for the year 2022 for NAAC Accreditation
6. Any other points to be discussed with the permission of Chairperson.

  
 IQAC COORDINATOR  


  
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**ARIYUR, PUDUCHERRY - 605 102**



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**Dental College**  
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Ref No: SVDC/IQAC/2022/02

Date: 09.11.2022


**CIRCULAR**

A meeting is scheduled to be held on 11.11.2022 (Friday) at 10.00 am in SVDC meeting hall for all the members of Internal Quality Assurance Cell (IQAC).

**Agenda:**

- NAAC criteria wise updates with in charges
- Reconstitution of IQAC
- Curriculum enrichment, Affiliation
- Orientation programmes for UG and PG
- Post graduate research work
- Attending and conducting CDE programs
- State conference by the departments
- Value added courses, Workshops
- Outreach programmes, Field visits of interns and PGS, MOUs

**TO**  
IQAC co-ordinators  
Members  
**Copy to:**  
Chairman  
General manager  
COO  
All Department HODs, AO, student representative

  
**PRINCIPAL**  
**PRINCIPAL**  
SRI VENKATESHWARAAA DENTAL COLLEGE  
ARIYUR, PUDUCHERRY - 605 102.





## IQAC

### Minutes of the meeting

Date 11.11.2022

**Agenda: To discuss regarding the respective criteria work, IQA, SSR submission and website updation**

<b>Chairperson</b>	Mr.B.Ramachandiran Mrs.RadhaRamachandiran	Chairman(SVGI) Founder Chairman(SVGI)
<b>Principal</b>	Dr. Senthilnathan	Prinicipal, SVDC
<b>Teachers Criteria heads and members of NAAC</b>	Dr. ShabanaFathima Dr. Sudhakar Dr. Yuvaraj Dr. Jeelani Dr. Kuldeep Singh Dr. Abdul Khader Dr. Hema	Reader department of oral pathology Professor and head of Oral Pathology Professor and head of Oral surgery Reader oral medicine and radiology Reader of community dentistry Reader in oral medicine and radiology Senior lecturer, dept of periodontics
<b>Management</b>	Dr. B. Vidhya	COO(Management Representative) SVGI
<b>Senior Administrative Officer</b>	Mrs. Magasvari. S	
<b>Local society</b>	Mrs. Shanthi	
<b>Student</b>	Sam Baniel	CRRI
<b>Alumni</b>	Dr. Bavatharini	
<b>Stake holders</b>	Mrs. Chitra Shah	
<b>Coordinators</b>	Dr. Yuvaraj Dr. ShabanaFathima	NAAC Coordinator IQAC Cordinator

11/11/22  
**PRINCIPAL**  
**SRI VENKATESHWARAA DENTAL COLLEGE**  
**ARIYUR, PUDUCHERRY - 605 102.**



# srivenkateshwaraa Dental College

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S.NO	AGENDA	ACTION PLAN	STAFF INCHARGE	STATUS
1	Academic Enrichment	<ul style="list-style-type: none"><li>To increase value added courses for 1<sup>st</sup> year, 2<sup>nd</sup> year BDS and discuss regarding with Er. Balaji, CSI HOD SVET.</li><li>To conduct communication skills programme for II yrs and interns.</li><li>To conduct CDE on communication skills for faculties and students at State level (to discuss with head of DCU unit)</li><li>To collect feedback after the courses.</li></ul>	Dr. Sudhakar <i>[Signature]</i>  Dr. Varsha <i>[Signature]</i>	The value added courses are increase along with conduction of communication skill
2	Faculty development	<ul style="list-style-type: none"><li>Teaching and Non teaching faculty to attend more number of FDP program and Administrative training program, within the college and outside.</li></ul>	COO <i>[Signature]</i>	The teaching and Non-Teaching faculty have attended more number of FDP and Administrative training programme
3	Infrastructure	<ul style="list-style-type: none"><li>Implantation of Placards in herbal garden with the uses of plants.</li><li>To take photos and post in website.</li><li>Regarding sharing of sports and gym facilities with SVMC.</li><li>Yoga centre at SVDC campus</li><li>Ground floor in reception area TV for patient education needed.</li><li>Completion of railings for Lift rail and restroom.</li></ul>	Principal <i>[Signature]</i>	All successfully completed
4	Research	<ul style="list-style-type: none"><li>Discussed on DSIR and ICMR adhoc Research grants. AYUSH grant application in process for PG</li></ul>	Principal Vice principal (PG studies)	ICMR grants received other grants are in process.









# srivenkateshwarraa Dental College

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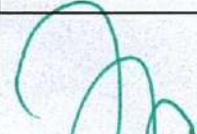
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		<p>studies.</p> <ul style="list-style-type: none"><li>To create the web links for all the program events.</li><li>Collaborative research to be initiated suggestion was made by COO madam that Ramachandra college is interested to do faculty exchange and students exchange collaborative.</li><li>Research policy documents to be vetted by Dean Research</li></ul>		<p>Collabrative Research work successfully completed and others collaborative research work in process. Research documents vetted by Dean Research.</p>
5	EXTENSION PROGRAMMES	<ul style="list-style-type: none"><li>Field visits to be increased and regarding which to be discussed with Engineering College Principal Dr.Pradeep and Dentart dental lab puducherry, Vijay dental lab Chennai.</li></ul>	Principal 	<p>All field visits completed for the year2022-23 and others are in Process.</p>
6	Students cultural and welfare	<ul style="list-style-type: none"><li>To get details of common sports and cultural meet within SVGI.</li><li>Collection of score card and admit card from alumni.</li><li>Principal personally to call all the alumni to get the details.</li><li>Fees concession and fee waivers given to the students,list be formed.</li></ul>	Dr.Rajab Ali 	<p>All details received from SVGI. Sucessfully completed collection of documents from Alumni. Fee concession and fee waiver list formed.</p>
7	Quality enrichment	<ul style="list-style-type: none"><li>ISO audit with inclusion of PG status</li><li>Submission of data for NIRF 2023 ranking</li><li>Submission of data to Affiliated University(PU) for World ranking 2023.</li><li>E-Governance,annual budget allocation from head office.</li><li>To install patient management software same as in medical college.</li></ul>	Dr.Shabana 	<p>All accreditation submitted. E-Governance budget allocated. HMS software installed in SVDC.</p>

  
IQAC COORDINATOR





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SRI VENKATESHWARRA DENTAL COLLEGE  
ARIYUR, PUDUCHERRY - 605 102





# Sri Venkateshwaraa Dental College

(Recognized by Dental Council of India ; Affiliated to Pondicherry University)

(A Unit of Ramachandra Educational Trust)

Ariyur, Puducherry - 605 102



Ref.No.SVDC/IQAC/CIR/2023

Date:20.07.2023

## CIRCULAR

This is to inform that Internal Quality Assurance Cell (IQAC) meeting is scheduled on 24<sup>th</sup> July 2023 between 2.30PM – 4.00PM in SVDC Meeting Room. All members of IQAC are requested to attend the meeting without fail.

### Agenda:

1. Short review and action taken of the previous MOM
2. NAAC accreditation status.
3. Sensitization and submission of AQAR.
4. Discussion on sensitizing criteria wise awareness program and academic and administrative audit.
5. Discussion of analysis of feedback
6. Discussion of ISO recertification process.
7. Discussion on NIRF status.
8. Reconstitution of IQAC cell.
9. Any other matter permission with chair person.

*Shahera*  
20/7/23  
IQAC Coordinator  
**CO-ORDINATOR**  
**IQAC**

To  
The member of IQAC - List overleaf

Copy To  
Chairman mail  
COO  
Vice Principals  
All HOD's  
AO

*[Signature]*  
20/7/23  
PRINCIPAL  
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SRI VENKATESHWARAA DENTAL COLLEGE  
ARIYUR, PUDUCHERRY - 605 102.





**Internal Quality Assurance Cell (IQAC)**

Date: 24.07.2023

**List of Attendees**

S.No	Name	IQAC Cell Members
1	Dr.Senthilnathan.S	Principal
2	Dr.Vidhya.R	Chief Operating Officer, SVGI.
3	Dr.Sudhakar.R	Vice Principal – Academics
4	Dr.Yuvaraj	Vice Principal – Clinical
5	Dr.Balatandayoudham	Professor of Oral Maxillofacial Surgery
6	Dr.Jeelani	Professor of Oral Medicine & Radiology
7	Dr.Venugopal	Senior Lecturer of Oral Maxillofacial Surgery
8	Dr.Abdul Khader	Reader of Oral Medicine & Radiology
9	Dr.Srilekha	Reader of Conservative Endodontics
10	Dr.Hema	Senior Lecturer of Periodontology & Implantology
11	Mr.Soundhararajan	General Manager
12	Mr.Magasvari.S	Administrative Officer
13	M. Shanthi	Principal – Govt. High School, Pangur
14	Ms.Sangeetha	III BDS
15	Dr.Bhavatharini	Tutor of Public Health Dentistry Batch 2014
16	Mrs. Chitra Shah	Director - Sathya Special School, Puducherry
17	Dr.Shabana Fathima.S	Reader of Oral Pathology & Microbiology
18	Mr. Prabeesh	ISO – Coordinator

*Shabana*  
IQAC Coordinator  
24/7/23

**COORDINATOR**  
**MEMBER SECRETARY**

*24/7/23*  
PRINCIPAL

**PRINCIPAL**  
**SRI VENKATESHWARAA DENTAL COLLEGE**  
**ARIYUR, PUDUCHERRY - 605 102.**








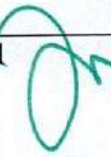

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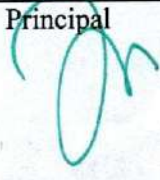

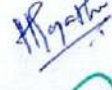
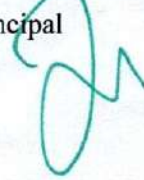
(A Unit of Ramachandra Educational Trust)

Ariyur, Puducherry - 605 102



S.NO	AGENDA	ACTION PLAN	STAFF INCHARGE	STATUS
1	Academic Enrichment	<ul style="list-style-type: none"><li>Add on courses and Value Added courses such as Yoga, English, Personality development skills, Library visit to be incorporated and followed as per academic calendar</li></ul>	Dr.Sudhakar 	<ul style="list-style-type: none"><li>Add on and value added courses planned and executed as per academic calendar.</li><li>Departments were informed to include student library visit during regular class hours and its being implemented.</li></ul>
2	Faculty development	<ul style="list-style-type: none"><li>Orientation program and training programs on various teaching and learning methods such as micro teaching and other methods to be sensitized by DEU.</li></ul>	COO 	<ul style="list-style-type: none"><li>New DEU has been Constituted. Henceforth to conduct regular program under DEU – training of trainers/teachers.</li></ul>
3	Infrastructure and Development	<ul style="list-style-type: none"><li>Newly purchased instrument invoice, books invoice and journal invoice to be submitted to the IQAC.</li><li>List to be prepared for procurement of Books/ID cards/Record Notebooks etc. by AO for forthcoming academic year</li><li>Purchase manager to submit list of books etc. in stock</li></ul>	Principal 	<ul style="list-style-type: none"><li>Collection of Invoice in process.</li><li>Invoice being submitted.</li></ul>
4	Research	<ul style="list-style-type: none"><li>Research policy is been revised and checked.</li><li>To increase the publication faculty wise, department wise and students wise.</li></ul>	Principal  Dr.Bindhu 	<ul style="list-style-type: none"><li>New Research Policy has been approved and implemented.</li><li>Informed all the departments, teaching faculties and students through staff in charge about the benefits of research policy.</li></ul>




5	EXTENSION PROGRAMMES	<ul style="list-style-type: none"> <li>• HR from Sathya Special School, Puducherry appreciated the 2 camps organized by SVDC and requested more such camps for the differently abled children of their school and their parents.</li> <li>• Once in 4 months dental camp to be provided</li> <li>• 70 non ambulatory special children need to be provided dental treatment at their home.</li> <li>• Parents under camp card can be registered and treatment can be fast tracked.</li> <li>• Counseling for the special children and their mothers can be arranged.</li> </ul>	<p>Principal </p> <p>Dr. Kuldeep Singh </p>	<ul style="list-style-type: none"> <li>• Parents have been invited to get treated at college under camp card.</li> </ul>
6	Students cultural and welfare	<ul style="list-style-type: none"> <li>• DEU has to check the incorporation of CO in internal question papers.</li> <li>• E-content to be developed for the year 2023.</li> <li>• Commemorative days celebrated for the year 2023 to be submitted to IQAC.</li> <li>• Awareness programs to be conducted on Drug abuse, Cybercrime, gender harassment, professional ethics.</li> <li>• To organize programs on NEET preparation, study overseas and Dental Practice management.</li> <li>• To list out Steps taken for students progression.</li> <li>• Have conducted minimal invasive technique and to conduct Rubberdamology to the students.</li> </ul>	<p>Dr. Gayathri </p> <p>Principal </p>	<ul style="list-style-type: none"> <li>• DEU has framed an annual plan for the year 2023.</li> <li>• All departments informed to revise the e-content and the departments have revised it accordingly.</li> <li>• List of Commemorative days to be celebrated has been scheduled and allotted to each department with staff in charge and its being implemented.</li> <li>• Principal organizes periodic programs.</li> <li>• List of actions taken for students progression has been submitted and updated periodically.</li> <li>• Resource person for Rubberdamology have been identified and the program has been conducted.</li> </ul>



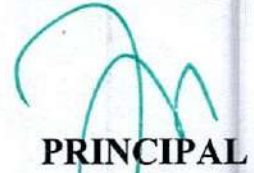
		<ul style="list-style-type: none"> <li>To conduct basic implantology workshop to the students.</li> <li>To submit intern quota department wise.</li> <li>Scrub uniform to be incorporated.</li> </ul>		<ul style="list-style-type: none"> <li>Students have been trained with in-house faculties.</li> <li>Intern quota department wise submitted.</li> <li>Discussed with Principal and has been incorporated.</li> </ul>
7	Quality enrichment	<ul style="list-style-type: none"> <li>The present term of IQAC committee ends on August 2023. IQAC to be reconstituted in September.</li> <li>Request Pondicherry University to publish final year results within a month after examination so that it can help with graduate outcome in NIRF ranking.</li> <li>To collect data from A++ accredited institution and keep them as benchmark.</li> <li>Strategic plan for the year 2023 was discussed, budget allocation updates to be included, quality initiatives programs to be incorporated.</li> <li>NABH team to train the students, on biomedical waste management, sterilization and hand washing techniques.</li> <li>All criteria heads, committee heads, and metric heads to update all activities to IQAC for the year 2023 till date.</li> <li>College News letter to be released every six month.</li> <li>FDP for Non teaching is under process.</li> </ul>	<p>Dr.Shabana <i>Shabana</i></p> <p>Principal <i>[Signature]</i></p> <p>Dr.Sudhakar <i>[Signature]</i></p>	<ul style="list-style-type: none"> <li>Reconstituted in the month of August 2023.</li> <li>The same represented to the Controller of Examination of Pondicherry University through Principal via phone call and mail.</li> <li>Given to all criteria Heads/Incharges.</li> <li>It is in progressive stage according to the yearly strategic plan.</li> <li>Dates discussed with NABH team for training the students.</li> <li>Informed and submission done to IQAC.</li> <li>Dr.Sangamithra has been informed and the newsletter has been published.</li> <li>FDP program on HMS is completed. Other programs are</li> </ul>



		<ul style="list-style-type: none"> <li>• One combined meeting with SVGI IQAC Coordinators in last week of August.</li> </ul>	Dr. Shabana Fathima 	in process. <ul style="list-style-type: none"> <li>• SVGI IQAC meeting was conducted with the Coordinators and was decided to sensitized on the benchmarks required for A++ accredited institution.</li> </ul>
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**IQAC COORDINATOR**

**CO-ORDINATOR  
 IQAC**

  
**PRINCIPAL**

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 ARIYUR, PUDUCHERRY - 605 102.**