



Date: 07.12.2022

**CURRICULAR AND ACADEMIC COMMITTEE**

Sl. No	Name	Designation
1.	Dr. S. Senthilnathan, Principal	Chairperson
2.	Dr.R. Sudhakar. Vice Principal (Acad).	Member Secretary
3.	Dr. V.Yuvaraj. Vice Principal (Clinics)	Member
4.	Dr.J.Varsha Murthy. Vice Principal (Pg & Res.)	Member
5.	Dr. A.M. Shailaja. HoD, Orthodontics	Member
6.	Dr. D.S. Dinesh. HoD. Cons & Endo	Member
7.	Dr. S. Jeelani. HoD , Oral Medicine	Member
8.	Dr. G. Shanmugavadivel. Prof., Paedodontics.	Member
9.	Dr. Kuldeep Singh HoD (i/c), PHD	Member
10	Dr. S. Shabana Fathima. Professor. Oral Pathology	IQAC
11	Ms. Sruthi	Student Rep

*Sudhakar*  
7/12/22  
**MEMBER SECRETARY**

*S. Senthilnathan*  
7/12/22  
**PRINCIPAL**



**CURRICULAR AND ACADEMIC COMMITTEE**

Last reviewed: 4/11/21

Issue: 1

Pages : 3

<b>POLICY</b>	The Curricular and Academic committee (CAC) of Sri Venkateshwaraa Dental College will be the sole decision-making body for all academic matters of the institution such as framing of the academic calendar, scheduling of time table, planning teaching schedules, conduct of internal examinations and all other decisions pertaining to curricular and co-curricular activities of the institution
<b>PURPOSE</b>	This document outlines the principles and considerations that guide the functions, working mechanism and curricular activities that come under the purview of the committee.
<b>COMPOSITION OF THE CURRICULAR AND ACADEMIC COMMITTEE</b>	<p>The constitution of the CAC committee shall be as follows</p> <ol style="list-style-type: none"><li>1. Chairperson – Principal of the institution</li><li>2. Member Secretary – Faculty nominated by the Principal</li><li>3. Members<ul style="list-style-type: none"><li>Vice Principals of the institution</li><li>Heads and Head (I/C) of the Departments of the college</li><li>IQAC Coordinator</li><li>Student Representative</li></ul></li></ol> <p>The chairperson may, at his discretion, co-opt members, persons having special knowledge or experience in the subject matter of any particular business which may come before the council for consideration</p> <p>The term of the curricular committee is two years</p>

PRINCIPAL  
SRI VENKATESHWARA DENTAL COLLEGE  
ARIYUR, PONDICHERRY - 605 102  
PRINCIPAL





# sri venkateshwaraa Dental College

KNOWLEDGE IS POWER



(Recognized by Dental Council of India - Affiliated to Pondicherry University)

<b>MEMBERS OF THE COMMITTEE</b>	<b>Chairperson:</b> Principal. <b>Members:</b> Vice-Principal(Academics) Vice-Principal (Clinics) Vice-Principal (PG studies & Research) HoD's and HoD (I/C) of all Departments. IQAC Co-ordinator Student Representative (Final Year)
<b>FUNCTIONS AND DUTIES OF THE CURRICULAR COMMITTEE</b>	<ul style="list-style-type: none"><li>• To advise the college management on academic matters</li><li>• The CAC shall be responsible for the maintenance of the standards of teaching and examinations within the campus</li><li>• To consider matters of academic interest either on its own or at the instance of a proposal brought about by the management / departments / faculty / students.</li><li>• To scrutinize and approve the academic calendar for every academic year</li><li>• To frame rules covering the academic functioning of SVDC examinations, attendance, discipline.</li><li>• To exercise general supervision over the academic work of the institution and to give directions regarding methods of instruction, evaluation and improvements in academic standards</li><li>• To maintain proper standards of the examinations</li><li>• To propose panel of examiners to the University</li><li>• To suggest measures for inter department co-ordination.</li><li>• To promote research and related activities amongst faculties and students</li><li>• To make representations to the Board of Studies about any recommendations or decisions passed by the council with regard to curriculum, examinations.</li></ul>

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<p><b>MEETINGS OF THE COMMITTEE</b></p>	<ul style="list-style-type: none"> <li>The CAC shall meet as and when necessary, but <u>at least twice in a year</u> as per UGC norms.</li> <li>The members of the council shall be informed about the meeting well in advance (at least a week before)</li> <li>One third of the total number of members of the CAC shall constitute the quorum for the meeting of the council</li> <li>Any business which may be necessary for the council to perform, except such business as may be placed before its meeting, may be carried out by circulation of a resolution among all its members and the resolution so circulated and approved by a simple majority shall be effective and binding as if such resolution had been passed in the meeting of the curricular committee.</li> <li>Any proposal brought before the council that does not pass through by a simple majority and results in a tie, the chairperson shall have the final decision.</li> </ul>	
<p><b>Prepared by</b></p>	<p><b>Verified by</b></p>	<p><b>Approved by</b></p>
<p><i>[Signature]</i> Member Secretary 4/11/21</p> <p><b>COMMITTEE MEMBER SECRETARY</b></p>	<p><i>[Signature]</i> IQAC Coordinator CO-ORDINATOR IQAC</p>	<p><i>[Signature]</i> Principal Prof. Dr. S. Srinivasan, MDS., SRI VENKATESHWARARA DENTAL COLLEGE ARIYUR, PUDUCHERRY - 605 102</p> <p>4/11/21</p>



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