



29.07.2020

ALUMNI ASSOCIATION COMMITTEE

ALUMNI ASSOCIATION – SRI VENKATESHWARAA DENTAL COLLEGE

SLNo	Name	Designation	Signature
1	Dr.S.Senthilnathan	Chairperson	
2	Dr.D.S.Dinesh	President	
3	Dr.R.Sudhakar	Vice President	
4	Dr.Rajab Ali. R	Secretary	
5	Dr.Bavatharini. V	Joint Secretary	
6	Dr. Yuvaraj. V	Treasurer	
7	Dr.Shamugavadivel.G	EC Member	
8	Dr.H.Gayathri	EC Member	
9	Dr.Sadish.M	EC Member	
10	Dr. Marie Asha Ambroise	EC Member	

MEMBER SECRETARY

**COMMITTEE
MEMBER SECRETARY**



PRINCIPAL

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SRI VENKATESHWARAA DENTAL COLLEGE
ARIYUR, PUDUCHERRY - 605 102.



ALUMNI ASSOCIATION POLICY

Last reviewed: 29.07.2020

Issue: 2

Pages : 5

Policy	Alumni association is devised with the focus to promote and create awareness about Career advancement and Placement options available to alumni students
Purpose	Alumni association programs and monitors the employment potentials and arranges for Campus interviews
Scope	Conduct programs that will help the students to get exposure to Career related options and serves to bridge the gap between a Job applicant and the Potential employer
Procedure	<p>MEMBERS OF ALUMNI ASSOCIATION Creation of Alumni cell with Principal as the Chair person and faculties representatives from all levels of designation Name of the Society shall be Alumni Association - SVDC</p> <p>Composition of Career guidance and Placement cell</p> <ol style="list-style-type: none">1. Chairperson: Head of the Institution2. President, vice president, secretary, treasurer,3. EC Member <p>The membership of such nominated members shall be for a period of two years.</p>
	<p>The 6 main task of alumni association</p> <ul style="list-style-type: none">• To develop funding for the benefit of associations• To encourage and contribute articles works to the college• To organize Career related Guidance Programs• To arrange for the Placement of the students through Campus interviews• To inform and involve Alumni as part of Career guidance programs and Campus interviews <p>To motivate and provide a platform for budding dentist to excel nationally and internationally</p>

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	<p>Objectives of alumni association Cell</p> <ul style="list-style-type: none">• To bring all the past, present and future medical students of SVDC under a single forum• To contribute in academic advancement, student support and mobilization of resources for student welfare.• To motivate students aspire for higher studies and guiding them to take competitive exams such as NEET• To motivate students to develop interest in various Career options <p>To help and support the student community for getting placement in dental clinics/hospitals/organizations/institutions according to their skill and knowledge</p>
<p>PRINCIPAL</p>	<p>Working Mechanism of Alumni Association</p> <ul style="list-style-type: none">• To identify the alma matter and help in whatever way possible.• To assist students to develop/clarify their Academic and Career interests.• To promote and create awareness about Career options and conduct various Career guidance programs• To guide the students for preparation of various competitive exams like NEET• Communication with Potential employer belonging to Dental Clinics/ Hospitals/Organizations/Institutions regarding Placement• The Institute helps in exploring Placement opportunities by inviting various organizations for Campus recruitment• To inform CRI's about the available Job opportunities• Alumni students are informed about Campus interviews regarding Placement <p>Overall with relentless support from Management, Principal and Faculties serves as a pivotal platform in student support and progression related to Career Guidance and Placement</p>



	Right and Duties of the Members: <ul style="list-style-type: none">To receive the notice, participate and vote in the annual general meetingTo participate in the functions, meetings, cultural and other lawful gatherings
	Annual General Body Meeting <ul style="list-style-type: none">The meeting will be chaired by the presidentWelcome address by the presidentGeneral secretary annual report on the activities of the associationTreasurer statements of accountsIntroduction of official resolutionIntroduction of non -official resolutionBudget for the ensuing financial year
	Special General Body Meeting <ul style="list-style-type: none">Convened by the president to discuss a certain specified agenda of special nature
	Registers <ul style="list-style-type: none">Admission RegisterMembers RegisterCircular RegisterMinutes RegisterAccounts RegisterDispatch Register
	Bank Account Management <p>The treasurer shall arrange to open a account with bank whose branch is conveniently situated.</p>
	Amalgamation and dissolution <p>Amalgamation and dissolution of the association , as and when the need arises, shall be accordance with the relevant provisions of the societies</p>
	Legal Jurisdiction <p>Any dispute with or litigation against the association shall be subject to within Puducherry</p>

PRINCIPAL



	<p>Governing body/Executive Committee</p> <ul style="list-style-type: none">• The entire governance of the association shall be vested on the executive committee which shall be its governing body.• Chairperson-1• President -1• Vicepresident-1• General Secretary-1• Joint Secretary-1• Treasurer-1• EM-7
	<p>Selection and functioning of Executive committee</p> <ul style="list-style-type: none">• The committee should be elected by the members by a process of vote as per Representation of the People Act 1951• the committee will normally remain in office for 3 years
	<p>Executive committee responsibilities:</p> <ul style="list-style-type: none">• Maintaining and updating directory of members• Organizing alumni get-together
	<p>Membership:</p> <p>Membership fee of life member: Rs:1000</p>
	<p>Termination of membership:</p> <ul style="list-style-type: none">• Any member shall be free to resign from the primary membership• The resignation shall not be take effect until it has been duly accepted on behalf of the association by EC.
	<p>Communication:</p> <p>Members can communicate with the association through the members</p>






sri venkateshwaraa Dental College

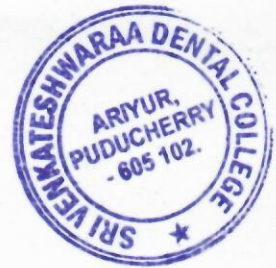


KNOWLEDGE IS POWER

(Recognized by Dental Council of India - Affiliated to Pondicherry University)

Reconstitution of committee	Once in 2years
Related/Supportive Documents	Alumni Association Details
Custodian	--

Preparedby	Verified	Approved by
 Dr. Rajab Ali – Reader COMMITTEE MEMBER SECRETARY	 IQAC Coordinator CO-ORDINATOR IQAC	 Dr. S. Senthilnathan, MDS., Principal PRINCIPAL SRI VENKATESHWARAA DENTAL COLLEGE ARIYUR, PUDUCHERRY - 605 102.



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